



## LA ROCA CUP 2019

### Guest Player and Tournament Only Player Guidelines

**DEFINITIONS:**

**Guest Player:** A guest player is defined as a player who is registered to a different team for the 2019-2020 season but has agreed to play for your team in La Roca Cup, *AND HAS RECEIVED PERMISSION FROM THEIR CURRENT COACH TO PLAY IN LA ROCA CUP.*

**Tournament Only Players:** A tournament only player is defined as a player who is not registered to a specific UYSA team for the current season. It's a player who *only wants to play in tournaments* this year.

***Any player not listed on your team's regular roster is considered a guest player; therefore, a tournament only player is a guest player.***

**GUEST PLAYER LIMITS:**

AGE GROUP/ BIRTH YEAR	PLAYERS ON FIELD	ROSTER MAX	GUEST PLAYER MAX
U9/2011	7	12	3
U10/2010	7	12	3
U11/2009	9	15	4
U12/2008	9	15	4
U13/2007	11	18	5
U14/2006	11	18	5
U15/2005	11	18	5
U16/2004	11	18	5
U17/2003	11	18	5
U18/2002	11	18	5
U19/2001	11	18	5

### **TOURNAMENT ONLY PLAYER CARDS:**

A tournament only player must have a laminated photo player card to play in La Roca Cup. If the tournament only player needs a laminated photo player card, the coach should contact their club registrar about obtaining a card.

La Roca will issue tournament only cards for players on La Roca teams, and will charge the player \$40 (\$12.25 for the UYSA insurance, and \$27.50 for the processing of the laminated card). A tournament only player on a La Roca team must contact Tournament Director, Wendy Kenney ([wendy.kenney@larocafc.com](mailto:wendy.kenney@larocafc.com) or 801-510-7254), to make arrangements for a laminated tournament only player card.

### **REQUIRED TEAM CREDENTIALS:**

The following will be required at team check in, which will take place at tournament headquarters in the central area of the RAC, a minimum of 90 minutes before your team's first game:

- **Official Tournament Photo Roster: Utah teams** must present six (6) copies of the Official Tournament Roster. *(Instructions for creating an Official Tournament Roster are included below.)* **Out of state teams** must present one copy of an official player roster AND laminated photo player cards for each player and coach at tournament check-in. ALL PLAYERS, INCLUDING GUEST PLAYERS, AND COACHES, must be on the roster. No handwritten additions will be allowed. *Rosters will be frozen upon team check-in, 90 minutes before the first game.*
- **Medical Release Forms:** UYSA Player Registration Forms (or the equivalent from a state soccer association) with a signed Medical Consent statement must be obtained from **every player on the roster**. *These forms do not need to be presented at check-in; however, the team manager MUST have the forms at the tournament in case a player needs medical attention and a parent or guardian is not present to give consent for treatment.*
- **Guest Player Forms:** In addition to a medical release form, *EVERY GUEST PLAYER* on the roster must have a UYSA Specialty Player Action Form with Guest Player section completed (parent and coach signatures required). However, tournament only players do not need Specialty Player Action Forms because *a tournament only player is not assigned to a team, so there is no coach to approve the use of that player by another team*. Guest player forms and Tournament Only Player Cards will be retained in a file at Tournament Headquarters. ([Link to UYSA Specialty Player Action Form](#)).

## HOW TO CREATE AN OFFICIAL TOURNAMENT ROSTER (Utah teams only)

1. Go to [www.utahyouthsoccer.net](http://www.utahyouthsoccer.net).
2. Login in under Member Login which is located on the top right hand of the UYSA homepage.
3. You will now be on the "My Account" page. Click the Teams tab, click on the "Team Info" link to the right of the team name.
4. Click on the Tournament Roster tab, and then "Create New Request".
5. Fill out tournament information with the following:
  - Tournament Name: *La Roca Cup 2019*
  - Soccer Federation: *UYSA*
  - Event Start Date: *July 17, 2019* End Date: *July 20, 2019*
  - City: *Salt Lake City* State: *Utah* Postal Code: *84104*
  - Director First Name: *Wendy* Director Last Name: *Kenney*
  - Director Phone: *801-510-7254*
  - Email: [wendy.kenney@larocafc.com](mailto:wendy.kenney@larocafc.com)
6. Click on "Save".
7. Next, click on Roster below the Tournament Roster tab. You can delete administrators and players by clicking on the red X next the admin/player's name. To add a guest player, click the Add Player/Admin Inside Org at the bottom right hand side of the screen. Choose the Roster Role from the drop down and enter the ID Number and click "Save & Continue." Jersey numbers can also be added along with player positions on the roster page. Always click "Save & Continue" after each addition or change.
8. Click "Save & Continue." Make sure at the upper right next to Status, it says, "Accepted."
9. If you add a guest player or a tournament only player, the status will say borrowed. If the player is a guest player, you must submit a completed Specialty Action Form with their coach's signature at the tournament check in. If this player is a tournament only player, the tournament only card must be submitted at check in.
10. Once you've made all the roster changes/additions, click on "Submit and Review" on the purple line.
11. Click on "Submit" and click on the "Submit Application" button.
12. Click on the "Review" Button, and select "Print Photo Roster" button to print photo roster.
13. A photo roster will be created with pictures. On the "Select a format" pull down menu at the top, select PDF, then click on "Export."
14. A formatted photo roster is now on your screen and can be printed using your print driver.

### To make changes to your tournament roster:

1. Login in to your UYSA account.
2. Click the Teams tab, then the "Team Info" link to the right of the team name.
3. Click on the Tournament Roster tab, and then under "La Roca Cup 2019," click the "Edit Application" button.
4. Click Roster below the Tournament Roster tab. From this page, you can make any necessary roster changes.
5. Click "Save & Continue."
6. Follow steps 12-14 above to print the photo roster.